

# ***ARCQE Online e-Workshops November 29 – March 7 Schedule***

## ***Supporting Directors Success Series***

Essential Management Skills  
Time is of the Essence

***Wednesdays 10:00 – 10:45 AM***

November 30 – Dec. 14, 2011  
January 11 – 25, 2012

## ***Supporting Directors Success Series***

Essential Management Skills  
Time is of the Essence

***Wednesdays 6:30 – 7:15 PM***

November 30 – Dec. 14, 2011  
January 11 – 25, 2012

## ***Recruitment and Retention Strategies Series***

Leading the Team  
Retain Great Staff on a Budget

***Tuesdays 6:30 – 7:15 PM***

November 29 – Dec. 13, 2011  
January 10-24, 2012

## ***Recruitment and Retention Strategies Series***

Leading the Team  
Retain Great Staff on a Budget

***Wednesdays 12:00 – 12:45 PM***

November 30 – Dec. 14, 2011  
January 11 – 25, 2012

## ***Child Care Finance Introductory Series***

Your Roll in Financial Success  
Fee Setting Made Easy

***Tuesdays 2:00 – 2:45 PM***

November 29 – Dec. 13, 2011  
January 10-24, 2012

## ***Child Care Finance Introductory Series***

Your Roll in Financial Success  
Fee Setting Made Easy

***Tuesdays 7:30 – 8:15 PM***

November 29 – Dec. 13, 2011  
January 10-24, 2012

## ***Sustainability and Development Series***

Business Plan Development  
Quality Growth and Expansion

***Wednesdays 10:00 – 10:45 AM***

February 1-15, 2012  
February 22- March 7, 2012

## ***Sustainability and Development Series***

Business Plan Development  
Quality Growth and Expansion

***Wednesdays 6:30 – 7:15 PM***

February 1-15, 2012  
February 22 – March 7, 2012

***Success in the Non-Profit Organization Series***  
Working Effectively w/ Board of Directors  
Grant Writing

***Tuesdays 1:00 – 1:45 PM***  
January 31 – February 14, 2012  
February 21 – March 6, 2012

***Success in the Non-Profit Organization Series***  
Working Effectively w/ Board of Directors  
Grant Writing

***Tuesdays 6:30 – 7:15 PM***  
January 31 – February 14, 2012  
February 21 – March 6, 2012

***Starting a Child Care Center Workshop***

***Wednesdays 7:30-8:15 PM***  
January 11-25, 2012

***Financial Planning & Practices Series***  
Financial Forecasting  
Personnel Budgeting  
Financial Reporting  
Financial Procedures, Practices, Policies

***Wednesdays 1:00 – 1:45 PM***  
January 11-25, 2012  
February 1-15, 2012  
February 29- March 14, 2012  
March 21-April 4, 2012